

ARC 402 Policy

Active Military Deployment Withdrawal

PURPOSE

This policy provides academic and financial options for enrolled students who are being deployed, activated, or mobilized, to manage their coursework obligations and maintain good academic standing with the institution, with minimal financial penalty or impact on grades.

This policy does not apply to reservists or members of the Guard who have annual pre-planned training events that conflict with the academic schedule. Reservists or members of the Guard who are aware of a training conflict in advance of the term should notify their faculty immediately to coordinate modifications in their course schedule as appropriate.

SUMMARY

CCC supports students who are members of the US Armed Forces. Students who are deployed, activated, or mobilized while taking courses will be allowed to withdraw without penalty from the course at any time in the term and the college will work with the student to address any academic or financial effects that an early withdrawal may cause the student.

ACADEMIC STANDING

The Registrar will consult with identified faculty and Veterans Education and Training Center staff to determine the best course of action to assist with finalizing the student's academic obligations as applicable.

FINANCIAL STANDING

The Registrar will also notify the Bursar (Accounts Receivable), Financial Aid, and Veterans Education and Training Center staff to assist with resolving financial obligations as applicable.

RELATED

Refer to the Military Leave of Absence Procedure for specific details. Questions about this policy may be directed to the Clackamas Community College Registrar at registrar@clackamas.edu.

EFFECTIVE DATE: As of December 1.2023

END OF POLICY

APPROVALS

Last Reviewed and Updated	Date: 12.1.2023
Administered By	Registrar's Office
Maintained By	Access, Retention, and Completion Committee (ARC)
ARC Committee Review	Date: 11.13.2023
ISP Committee – if appropriate	Date: N/A
College Council – first reading	Date: 10.16.2023
College Council – second reading	Date: 11.3.2023
President's Council – if appropriate	Date: 11.14.2023
ARC Final Review	Date: 11.21.2023